**Minutes of the meeting**

The first meeting started at about 3:45 on the 19th of November 2024. It lasted for a total of 5-7 minutes in which the highlight of the meeting was to discuss the leader and decide on the topics on which we are to work on. The leader was elected and the list of topics decided.

The second meeting occurred on the Friday of that week being the 23rd just after the class at about 4:00 pm. in this meeting, we agreed on the particular topic out of the list and we discussed a bit on how we can move forward. Regarding the navigation of the work,

The third meeting was an impromptu meeting and because of that, was held virtually. The purpose of the meeting was for the work load to be distributed among our members so that each member can begin to acknowledge the amount of work they should start doing regarding the project.

The last meeting occurred on the 9th of December where we brought our final input on the topic and check the progress made by the members.

